

Application for Interment of Ashes

Please use **BLOCK CAPITALS**. Once completed, return this form to St Mary's Vicarage, London Road, Swanley, Kent, BR8 7AQ.



Interment of Ashes in St Mary's Burial Ground and Churchyard is restricted to those who had a **qualifying connection**, which means they must:

- have died in the parish of St Mary the Virgin, Swanley, as shown on their death certificate; or, at the time of their death they must have:
 - Lived in the parish of St Mary the Virgin, Swanley; or
 - Were members of the Parish Church's Electoral Roll
(which is not the same as the civil roll of those registered to vote in elections.)

Proof is required of the qualifying connection.

Fees are payable for the interment of ashes, they increase each year on 1st January. The fee payable is that which applies in the year in which the ashes are buried.

About the Deceased

Surname

Christian Name(s) in full

Date of death

Qualifying connection:

Please include address in Swanley if that is being claimed as the qualifying connection. Proof of address will be requested.

About You

I DECLARE I am the person entitled to arrange the interment of the ashes of the above-mentioned person.

Your Name

please state Mr/Mrs/Miss/Ms etc.

Address

Your Telephone Number

About Your Representative

If anybody is acting on your behalf in this matter, then please provide his/her name, address and telephone number.

Their Name

Their Address

Their Telephone Number

I hereby certify that I am entitled to act in respect of this burial of ashes.

.....
Your Signature

.....
Representative's Signature *if applicable*

.....
Date

The Burial Plot

An ashes plot is usually 12" x 12". If you wish for ashes to be interred into an existing full grave or an existing ashes plot, please fill in the following information.

Name(s) of person already interred

.....

Year(s) of death

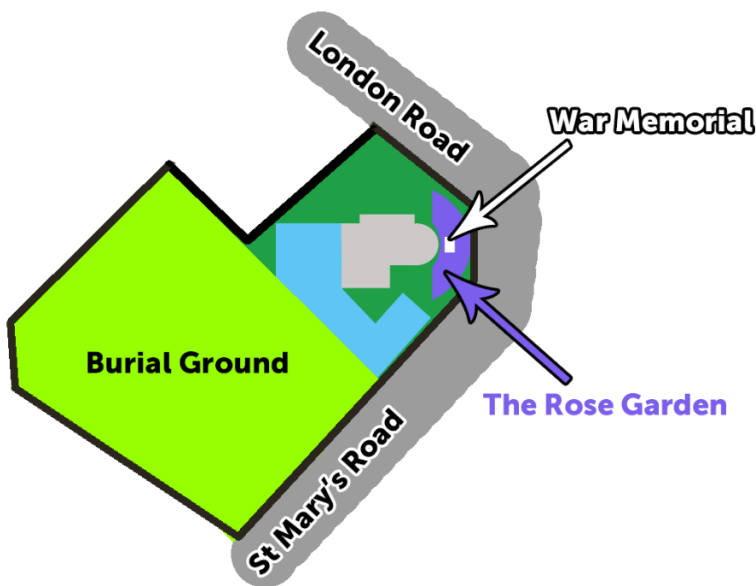
Approximate location in churchyard
if known please mark on location map below.

There are regulations regarding the interment of ashes: they must be in a biodegradable container: they cannot be buried in plastic, neither in a bag nor plastic urn. Ashes may be interred loose.

Are the ashes to be interred: loose / in a casket / in a cardboard box / another container

What size is the container (h x w x d):

Locations for the Burial of Ashes



In the **Burial Ground** area of the churchyard, there are plots which can be made available for the burial of ashes either loose or in caskets and, in addition, **a plaque of 12" x 12"** is allowed, on application and on payment of a fee. Larger tablets are not now permitted and the colour of the tablet must be a mid-grey with black incised lettering. No other tablet designs are permitted.

A separate application process is needed for a monument: further details can be obtained from the Vicar.

In the **Rose Garden** near the War Memorial burial is of loose ashes only and individual memorial tablets are not

permitted, although a small wooden cross with a single name is allowed.

Charges in 2026

Gravedigging: Loose ashes: £130 / Burial of a casket £145
(either cash, or a cheque payable to Nigel Conolly.)

A further £20 is payable if the gravedigger has to remove a stone, chippings or any grave goods.

The following fees are set by the Church of England nationally.

For the interment of a set of ashes:

No service in Church	£206
With service in Church	£425

All monuments, stones and other memorial items **MUST** have permission before being placed. A fee is charged for this permission.

Small Wooden Cross	£60
Tablet/Vase	£96

Fees must be paid before interment or the placing of a monument.

Church fees are payable either in cash, or by cheque payable to St Mary's PCC