



Standing Order Mandate

St Mary's Vicarage, London Road, SWANLEY, Kent BR8 7AQ

This standing order form tells your bank to pay St Mary's an amount each month, quarter or year (whichever you choose) and to keep doing that until you tell them to stop. You are in charge: if you want to stop this mandate at any time, simply write to your bank and let them know you want them to cease payment.

Please fill in white sections in CAPITALS and use black pen.

To the Manager	
Write the name of your bank here:	Bank
Your bank's address	Postcode:

Please pay by banker's standing order, cancelling any previous instructions regarding this payee:

Destination bank	BARCLAYS BANK
Destination bank address	SWANLEY, KENT
Destination sort code	2 0 - 2 5 - 4 2
Destination account number	4 0 7 7 6 4 5 9
Destination account name	ST MARYS PAROCHIAL CHURCH COUNCIL
Reference <i>please insert the first five letters of your surname</i>	

Please pay from the following account									
Bank sort code			-			-			
Bank account number									
Account name									
Regular amount (in figures)	£					.	0	0	<i>Cross out with an x figures that are not required.</i>
Regular amount (in words)									
Date of first payment	D	D	M	M	2	0	Y	Y	
and every	Month			Quarter			Year		
<i>Please circle the appropriate frequency and cross out the ones you don't want after the first payment until further notice.</i>									

I authorize you to set up and maintain this standing order until I notify you again.

Name	
Date	
Signature <i>a joint account may require both signatures</i>	
Address	

Please send or take this form to your bank and they will set up the standing order for you.